Our Mission

We build vibrant communities by advancing wellness, connection, and enrichment throughout the journey of aging.

Contact Us

1888 Brother Geenen Way

Sarasota, FL 34236

Phone: 941-955-2122 ext. 166

Email: nnatal@friendshipcenters.org

Web: friendshipcenters.org

Senior Friendship Centers

SARASOTA EVENT RENTALS 2023

Senior Friendship Centers

Senior Friendship Centers
1888 Brother Geenen Way
Sarasota, FL 34236
941-955-2122

Table of Contents

Available Rooms 1

Fee Schedule 2

How to Reserve a Room 3

Payments 3

Rental Rules 4

Insurance Requirements 5

Insurance Requirements

Liability

The Renter agrees to adhere to all local, state, and federal laws including: SFC, the City of Sarasota and Fire Marshall, which may apply to the group and its activities. SFC is not responsible for any fines levied by the City of Sarasota, and any of its departments, occurring during the Renter's time of occupancy of the Center. SFC reserves the right to control and inspect all private events. Liability for damage to the premises will be charged accordingly. SFC will not assume responsibility for the damage or loss of any items left at the Center by Renter or any persons associated with Renter's event.

Catering/Alcohol

Events requiring food and beverage shall be required to use caterer approved by SFC. The renter will only use a licensed and insured FL Caterer. A copy of the Certificate of Liability Insurance naming Senior Friendship Centers as the "Certificate Holder" shall be on file with SFC. A signed security deposit with the catering company may be required. All alcoholic beverages to be served on the premises for the event must be by an insured caterer holding a valid FL Liquor License. It may not be sold.

Rental Rules

Rules

a. No minors are allowed on the premises without the supervision of an adult.
b. SFC will have an authorized staff member open and close the Center and will be on premises always. An emergency cell phone number will be provided to you once your rental is officially booked.
c. The doors and the lighted EXIT signs are not to be locked at any time during the event pursuant to the Fire Code. The lighted EXIT signs must always be visible. Tables or decorations must not restrict access to exits and restrooms.
d. Damage to the interior that occurs from the rental will be charged back to the Renter.
e. Nails or staples may not be used anywhere in the building. Tape may be used on natural surfaces, not on painted areas. Nothing may be attached to the windows, French or sliding glass doors.
f. SFC designated onsite staff are not responsible for articles left in the building or on the premises.
g. The Senior Friendship Centers campus is non-smoking, please inform your guests.
h. Excessive noise is prohibited and no music or speakers or amplification are permitted outside the Center. Events must comply with the City of Sarasota Noise Ordinance.

RENTER RESPONSIBILITY

• The counters, cabinets, and floors must be clean and appear the same upon leaving the event. Normal floor cleaning and vacuuming will be provided by our staff after the event.
• The Renter agrees to place all tables and chairs back to their original location after each event/rehearsal.
• The Renter agrees to indemnify and hold harmless SFC, its officers, board members, employees, and designated representatives against all claims for loss, injury and damage to person or property of any kind, arising out of the rental or the negligence of Renter, including claims of anyone that provided services or was hired by the Renter for the event.

Senior Friendship Centers

Available Rooms

GREAT ROOM

This space is 5,000 sq ft and is ideal for a large party or event. The space is versatile and able to accommodate tables & chairs to seat up to 150 guests. The room offers surround sound speakers, wireless microphones, and Bluetooth capability.

CAFETERIA

This space is 2,200 sq ft and ideal for private, large group meetings or presentations. This space can seat up to 90 guests, depending on the layout of the space. The room offers two wireless microphones, a podium, and an 85-inch smart tv. Some commercial kitchen usage available upon request.

LIBRARY

This space is 916 sq ft and able to accommodate any small group presentation or luncheon. This space can seat up to 25 guests, depending on the layout. The room offers comfortable chairs, and a tv capable of PowerPoint presentations or movie showings.

Fee Schedule

Fees

The listed fees are non-negotiable. We are priced at a reasonable rate for the space that is offered, and the items/amenities included in the rented space. Items included are 12 banquet-style round tables, 6 square tables, 15 round tables, 120 matching black chairs, and 134 parking spots. All rentals require a $300 security deposit that is refunded once the event has happened, and the space has been deemed cleared of any damage.

GREAT ROOM - $300 PER HOUR

CAFETERIA - $200 PER HOUR

LIBRARY - $100 PER HOUR

Cancellation Policy

There will be no financial penalty charge to the renter if meeting space is cancelled due to CDC or Senior Friendship Centers regarding Covid-19 or any future pandemic.

Renter may cancel event space with the following conditions:

- **10-20 days prior to the scheduled event date, a $50 processing fee will be retained from the rental fee, and the remaining prepaid fee/deposit will be fully refunded.**
- **1-7 days prior to the scheduled event date, a $100 processing fee will be retained from the rental fee, and the remaining prepaid fee/deposit will be fully refunded.**

How to Reserve Your Room

ON OUR WEBSITE: Visit friendshipcenters.org and submit a Rental Request Form.

BY PHONE: Call 941-955-2122, ext. 166.

You will be contacted within 24-48 hours regarding your request for either submission format. You will need to visit prior to the event to view the space, discuss setup details, and sign the agreement once the rental details are decided upon. We require at least 2 months in advance of your rental request dates. This allows us to properly staff and prepare for your event. Please note, your submission of a Rental Request does not guarantee the space is officially booked.

Accepted Payments

Payments can be made by check, credit, or debit card. Cash payments are not accepted due to refund processes. If paying by check, please make check out to "Senior Friendship Centers".